

MEETING MINUTES
Woodruff Memorial Library Advisory Board
Tuesday – May 17, 2016

BOARD MEMBERS PRESENT:

Sara Holt
Ron Tomlin
Julie Worley

BOARD MEMBERS ABSENT:

Erin Harris
Ann Kuebbler

OTHERS PRESENT:

Heather Maes, Library Director

Meeting was called to order at 5:37 p.m.

AGENDA ITEMS:

- 1) No public audience.
- 2) Minutes of the meeting of April 19, 2016, were approved as presented. Motion made by Ron Tomlin, seconded by Julie Worley, and unanimously passed.
- 3) **Monthly Director's Report:**
 - Heather shared with the Board members present about her experience at the National Library Conference, and what a great time she had attending the Conference. She was able to meet some of the book company representatives, and she picked up some promotional materials on new programs and projects.
 - The friends of the Library held their annual Book Sale on April 30, 2016. They were a little disappointed in the turnout, and may think about changing the date next year to closer to the first of the month.
 - Sign-up for the Summer Reading Program began on May 31, 2016. The program is for youth ages birth to 12th grade. The theme this summer is a varied sports theme.
 - Applications were accepted for the Summer Reading Program Teen Volunteers – the youth help with crowd control and crafts on Tuesday and Thursday. There were 17 applicants and 14 were accepted.
 - The Game Nights have continued with limited success. There were 13 participants at the last Game Night, and Friday, May 20, 2016, is the last Game Night for the school year.
- 4) **Other Business:**
 - Heather shared with the Board - for review - several examples of past Long Range Plan documents that have been presented to the City Council. The Library Long Range Plan must be submitted to the City Council by July 31, 2016. Heather will draft a preliminary plan for the Board's review at the June, 2016 meeting. Erin Harris and other staff members will be meeting with Heather to draft the Long Range Plan.

ADJOURNMENT: With no further business, the meeting was adjourned at approximately 6:25 p.m.

NEXT MEETING DATE: June 21, 2016 – 5:30 p.m.