

Woodruff Memorial Library Friends  
Board Meeting Minutes—May 23, 2015

Present: Peggy Powell, Lynn Horner, Brad Jones, Heather Maes, Sharon Kolomitz, Rachel Mason, Allison Hall

The meeting was called to order at 5:05 PM.

Minutes of the February Meeting

Brad moved and Sharon seconded that the minutes be approved as presented. The motion carried.

Treasurer's Report – The Treasurer's report was not available

Librarians report

The library is fully staffed. Jamie McNerney has been hired and is training on the front desk.

SRP registration has begun. The program ends July 18. The theme is EVERY HERO HAS A STORY. Local heroes from PD, Fire Dept., American Legion, and Ernesto Jiminez, who served during World War II, will make presentations. Sixteen teen volunteers have been accepted from the 20 who applied.

The current grant for Activity Bags will not allow purchase of the bags that hold each activity. The bags are available for \$22.99. Lynn moved and Allie seconded that funds be provided for purchase of the bags. The motion carried.

Kimberly Gallegos, SRP program head, requested assistance with \$190 for magicians and \$75 for rental of a bounce house for the program. Teen volunteers will make sure that all bounce house safety rules will be followed. Brad moved and Sharon seconded that the funds be granted. Motion carried.

Board appointments

New board members are elected by members at the annual meeting and board positions are appointed by the board. It was moved by Sharon and seconded by Rachel that the following board members be appointed

Chair – Peggy Powell  
Vice Chair – Lynn Horner  
Secretary – Allison Hall  
Treasurer – Brad Jones

The motion carried.

Old Business

Brad said he had just received some additional sales proceeds. He will present a final amount at the June meeting.

What worked – The pricing was very reasonable, \$2 for all hardbacks and trade paperbacks, \$1 for media and \$1/ 6 for \$5 for all childrens books . No unfavorable comments were heard. Assigning all paperback books to a cart in the library worked very well. Patrons are accustomed to checking the cart for paperbacks and sales were brisk.

### Possible changes for the next sale

Attendance for the sale seemed to be down. It was suggested that marketing for the sale was not as extensive as needed. Brad had purchased 2 newspaper ads for the sale. Several board members said they saw only 1 ad. Request for a newspaper article regarding the sale was not granted. Members suggested some possible advertising ideas for the 2016 sale: A large banner "BOOK SALE THIS SATURDAY AND SUNDAY" to be mounted on the front of the library, posting on LA JUNTA EVENTS calendar, a BOOK SALE flag to be mounted in the sidewalk on event dates, post on library website, make use of TTO, post on Chamber of Commerce e-mail list.

Allie will research the cost of the banner and sidewalk flag for the June meeting. Board will collaborate to prepare a file for book sale committee reference. Peggy will make the initial file. The file will be stored on the library computer so it can be printed as needed and changed easily.

### New Business

Membership books need to be ordered. Rachel will contact Express Printers regarding needed changes and printing prices for different quantities of the books.

Brad will prepare a letter asking for membership renewals. The letters will be sent to anyone who has ever been a member of the Friends but does not currently have a membership. Peggy offered to prepare the letters for mailing. It was moved and seconded that up to \$50 be allowed for posted. The motion carried.

### Other Business

Sharon suggested that the Friends need to acknowledge members who just completed their terms on the board. Jan Church was a founding board member in 1995 and Sherrie Baumgartner has served as Secretary for many years. Board members agreed that something needs to be done very soon to honor their service. A decision will be made at the June meeting.

New board members need copies of the by-laws. Brad will scan his complete copy and send it to Peggy. The board will be asked to collaborate on entering the by-laws so a digital version can be kept on the library server.

The meeting adjourned at 5:50 PM.

Next meeting is June 18, 2015

Peggy Powell  
Acting recording secretary