

# WOODRUFF MEMORIAL LIBRARY ADVISORY BOARD

## Minutes March 18, 2014

Meeting was called to order at 5:36 p.m.

Present: Jenny Mathews, Sara Holt, Mike Moreno, Jeremy Yoder and Kim Dillon

No Audience present.

The minutes of February 11, 2014 were approved as read.

### **Director's Report:**

There have been issues with the library card catalog going down. A battery backup and new server software have been ordered.

The situation with the disruptive teens has improved. Kim suspended library privileges for some of them and has spoken with all but one of the teens. Some of the teens are coming back after the period of suspension and are now respectful of the library's code of conduct. The environment at the library is much more peaceful and the staff is calmer. Kim invited board members to the CLICK workshop in Pueblo on April 24 and 25. CLICK will be having a workshop on responding to disruptive patrons.

Kim will be doing a Laugh for Yoga presentation. She will be sending further information.

The AARP tax help program is going well.

Kim is leading four-hour professional training days with the staff on Friday mornings. These meetings are an opportunity to improve staff communication, team building and to deal with issues. Birthdays are also recognized at these meetings.

Kim has been working on the annual reports to the City of La Junta and the State of Colorado. Kim is also working on the application for E-Rate, which the state government's funding program for rural libraries to receive funding for phone service and technology. The E-Rate application has three parts.

On March 1, the library celebrated “Dr. Seuss Day.” Mayor Lynn Horner read *Bartholomew and the Oobleck* and City Manager Rick Klein read *Green Eggs and Ham* to the children.

The Library hosted six groups of Third Graders from La Junta Intermediate School during a field trip. Kim gave a six minute presentation on how the Library gets its local funding and emphasized local shopping.

**Adjourned** at 6:40 p.m.

Next meeting: April 29, 2014

Respectfully submitted,  
Jeremy Yoder