

**MEETING MINUTES**  
Woodruff Memorial Library Advisory Board  
Tuesday – April 19, 2016

**BOARD MEMBERS PRESENT:**

Erin Harris  
Sara Holt  
Ron Tomlin  
Julie Worley

**BOARD MEMBERS ABSENT:**

Ann Kuebbler

**OTHERS PRESENT:**

Heather Maes, Library Director

Meeting was called to order at 5:32 p.m.

**AGENDA ITEMS:**

- 1) No public audience.
- 2) Minutes of the meeting of March 15, 2016, were approved as presented. Motion made by Ron Tomlin, seconded by Erin Harris, and unanimously passed.
- 3) **Monthly Director's Report:**
  - Lynn Martin received a City of La Junta certificate for 15 years of service at the Library.
  - The eight-week W(A)RP "Exercise Your Mind" winter reading program ending successfully with 97 participants turning in 542 entries. .
  - The AARP Tax Aid sessions were held six times at the Library, and there were 89 participants that were helped with the program. The program continues to grow each year. .
  - The first Online Gaming Night for kids in the 3<sup>rd</sup>-8<sup>th</sup> grades was held in March, 2016. There were 15 computers available for the 11 kids present, and 3 staff members supervised the activities.
  - The Library – as well as other City of La Junta departments – has now implemented the VOIP phone system, and Library personnel are still trying to get used to it. There have been some "hiccups" along the way – but things seem to be working out. .
- 4) **Other Business:**

The Library January-March, 2016 Quarterly Report was reviewed by Board members, and Heather answered several questions that members had about specific items.

With regard to the Five-Year Plan, Erin and Heather have met to discuss what needs to be done with regard to the document. The Advisory Board is responsible for the yearly report presented to the City Council, and at the May, 2016 meeting, there will be discussion on items to be included in the yearly plan, which is due to the City by July, 2016.

Erin shared with the members that Darla Youngblood, from the Daughters of the American Revolution, is presently doing extensive research and genealogy on past history of the organization and its members. Erin was inquiring if there was any special room in the Library dedicated for use in doing research. There was some discussion on the DAR creating a special collection for the Library. It was decided that the DAR would be invited to a Friends of the Library meeting to discuss this project in more depth. The next Friends meeting is Thursday, 04/21/2016, at 5:30 p.m.

**ADJOURNMENT:** With no further business, the meeting was adjourned at approximately 6:15 p.m.

**NEXT MEETING DATE:** May 17, 2016 – 5:30 p.m.