

MEETING MINUTES
Woodruff Memorial Library Advisory Board
Tuesday – March 15, 2016

BOARD MEMBERS PRESENT:

Sara Holt
Ann Kuebbler
Ron Tomlin
Julie Worley

BOARD MEMBERS ABSENT:

Erin Harris

OTHERS PRESENT:

Heather Maes, Library Director

Meeting was called to order at 5:40 p.m.

AGENDA ITEMS:

- 1) No public audience.
- 2) Minutes of the meeting of February 16, 2016, were approved with the correction to the spelling of Ann's last name. Motion made by Ann Kuebbler, seconded by Ron Tomlin, and unanimously passed.
- 3) **Monthly Director's Report:**
 - The Winter Adult Reading program has started and over 100 packets have gone out. This year's theme is "Exercise Your Mind: Read" and it focuses on mental wellness, physical wellness, and financial wellness.
 - The Library meeting room has been in use for much of the month with 27 non-library uses and 334 people attending. The Library has sponsored 22 library programs this month and 384 people have attended those events.
 - The AARP Tax Aid sessions are again being held at the Library every Thursday of the month and one Saturday.
 - The Library has begun to use some of the state grant monies to add more puzzles and update non-fiction VHS to DVD. They are also exploring the possibility of adding some high interest, low-level readers, some adult basic education materials, as well as some English-as-a-second-language materials.
 - The free Legal Clinic has proven to be a popular program at the Library, and will continue.
 - A new black and white copier was installed in February, 2016.
 - The annual Book Sale benefiting the Friends of the Library will be held on April 30, 2016 and May 1, 2016 in the Library meeting room.
 - Heather requested, and was approved, to attend the Public Library Association annual meeting in Denver in April, 2016.
- 4) **OTHER BUSINESS:**

As a possible program for WML, Julie brought up the "Cake Pan Program" - a program that the Oshkosh (Nebraska) Public Library has implemented. There was brief discussion about the program, and concern as to where the cake pans would be stored. No action was taken.

There was a question about the lack of statistical reports for the month, and Heather advised that the statistical reports will be available on a quarterly basis – rather than monthly.

ADJOURNMENT: With no further business, the meeting was adjourned at approximately 6:04 p.m.

NEXT MEETING DATE: April 19, 2016 – 5:30 p.m.