

**Minutes  
WMLF Board Meeting  
November 20, 2025**

**Present:**

Barbara Bravo, Treasurer Cody Long, Vice Chair Christine Coffield, Board Director Darilyn Berg, Board Director Bill Ehrlich, Board Director Demian Ryder, Board Director McKensie Avens, Chair

- 1. Call to order:** The meeting was called to order at 5:38pm.
- 2. Approval of 10/16/25 Minutes:** Last month's minutes were approved by a motion from Bill and second from Cody, unanimously approved.
- 3. Committee Reports**
  - a. **Treasurer's Report:** Barb reported that she paid Triad \$965, gave the staff bonuses out, and after the end there, we had \$2,589.10 in the primary account. She did show that we had the Zeffy activity filter through as well, McKensie will check numbers and get her that info - make sure she has access to Zeffy too.
  - b. **Librarian's Report:** Heather submitted her Director's report which will be attached here at the end of the minutes. Also submitted the staff suggestions for the October fundraiser.
- 4. Old Business**
  - a. **Record Interim Vote(s):**
    - i. On Saturday, October 25th McKensie texted the group to get a vote confirming the previously mentioned guessing game tie possibility. One of the jars did have a tie so a vote was called to approve purchasing a \$15 Barista card to ensure both winners had one. Christine motioned to approve and Bill seconded, unanimously approved.
    - ii. On Friday, October 31st McKensie called for approval for her to send out thank you letters to all the sponsors. This

was confirmed with a motion from Christine and second by Demian, unanimously approved.

**b. National Friends of the Library Week Fundraiser Recap:**

- i. **How it went:** It went well! We brought in \$69 from the guessing game and \$638 from the silent auction for a total of \$707. After we purchased the \$15 Barista card for the tie winners, we had a profit from this event of \$692.
- ii. **Improvement plan/ideas for next year:** Board brought ideas for improvement forth for 2026's October fundraising and collected suggestions from WML staff as well. Bill suggested a shared sheet where we can all add ideas as they come to us and that will be shared between members. We will be starting earlier next year and setting a procedure to allow Zeffy as a payment method for bid winners.

**5. New Business**

- a. **SECOM Charity Award:** Library staff informed us that we received a SECO Power Association & SECOM Charity Award of \$1,000. Members of the community were allowed to nominate local non-profits and we were one of the recipients.
- b. **CO Gives:** We received an email to the Friends about CO Gives Day. Someone had seen that we now use Zeffy and thought we may be interested in this. Demian was willing to look into the matter to see if it's something we want to entertain moving forward. (How we'd get involved, what that process involves, etc.)
- c. **December Dinner:** As the Friends usually elect to not have a meeting in December, McKensie asked about willingness to do a Friends dinner instead. An evening in December where any interested board directors will meet, get their own meal, and enjoy an evening of comradery. Thus allowing us to continue to meet the minimum 12 times a year but gives a chance to meet and build our team dynamic. After discussion, McKensie will send a poll later to gauge interest and take a vote.
- d. **Misc.**
  - i. Bill made a suggestion regarding having book talks with speakers present, such as a high school debate team. Some where people would pay for entrance. Bill was

having computer issues and this matter wasn't discussed in full so will need to be discussed in detail at a later date.

- ii. In regards to book signings, with the events we held this October we see that attendance is not solely based on marketing but on local interest. Darilyn suggested perhaps referring to them as 'author talks' as opposed to 'booksignings' may bring further interest.
- iii. McKensie requested that the next time WMLF does an interview with Trent there be another board member that does so. It would be great for visibility if other board members also had their voice present. Cody was willing to do so.
- iv. In the coming weeks there will be a Facebook post about the CO Health grant that will help aid library necessities.

6. **Adjourn:** With there being no further business the meeting was adjourned at 6:19pm.

**7. Dates to Remember:**

- a. **December 18th, 2026: Friends dinner @ Village Inn, 5:30pm**
- b. **January 15, 2026 - Next WMLF Meeting @ 5:30pm**

Respectfully submitted,

McKensie Avens

**Addendum to the minutes:** After the board voted on the text poll presented by McKensie regarding the December Friends dinner, it was decided on Tuesday, November 25th that the Friends will instigate the event. This year it will be held Thursday, December 18th at 5:30pm at Village Inn.

## Director's Report

### October 2025

We received notification that the library was awarded \$5,500.00 for the State Grants for libraries. This is a grant that we apply for every year from the state and utilize the money to help build our electronic resources for Libby and Cloud Library, early literacy kits, hot spots and experience passes.

The Friends of the Library celebrates 30 years with a weeklong celebration Oct. 20-25 including two author talks, silent auction and guessing game. They raised approx. \$700.00. They also received notification that they were awarded a grant through the CO Health Foundation and will be upgrading our technology at the library and partnering with CSU Extension office on some programming collaboration and supporting collection development.

We had a great Halloween this year giving out 405 books, over 800 pieces of candy and had 1033 people through our doors that day.

Fieldprint brought in \$5.00 for the month. We had 1 appointment.

We registered 15 new kids into the Dolly Parton's Imagination Library Colorado program, we currently have 475 active kids in Otero County receiving a free book each month. We have also graduated 322 kids since July 2022.

