

**Minutes
WMLF Board Meeting
October 16, 2025**

Present:

Barbara Bravo, Treasurer Cody Long, Vice Chair
Bill Ehrlich, Board Member Darilyn Berg, Board Member
Christine Coffield, Board Member Demian Ryder, Board Member
Kristine Rios, WML Circulation Coordinator McKensie Avens, Chair

1. **Call to order:** Meeting was called to order at 5:33pm.

2. **Approval of 9/18/25 Minutes:** Bill made a motion to approve last month's minutes, and Cody seconded, unanimously approved.

3. **Committee Reports**
 - a. **Treasurer's Report:** Barb reported \$3,375.30 in CBT account, Zeffy account is \$610.25 (we had \$500 to start the account). State Bank Passbook and Money Market were combined, \$8,954.25 in there. Darilyn motioned to approve Treasurer's report, Bill seconded, and unanimously approved.
 - b. **Librarian's Report:** Director's Report for September submitted by Heather is attached to the end of the minutes. Kristine from the library reported that their summer intern through the CO Workforce Center, Jayden, did amazing! Kris completed the guessing game sheets and is waiting on final numbers for bidding. She suggests starting the display and processing earlier next year to allow for further time for completion and participant viewability.

4. Old Business

- a. **Record Interim Vote(s):** N/A
- b. **Tarantula Fest Report:** While participating in TF, we made \$62.07 in cash between profits and donations, and we also received a \$25 Zeffy donation. So a total of \$87.07.
- c. **FB & Zeffy Update:** McKensie wanted to ensure that everyone was still on board with the posts going out on FB. There are more posts going out now for National Friends of the Library Week but after will slow to probably one post every couple of weeks or so to keep engagement up. As everyone seemed to be good with the way that was going, she asked that if that is to change, please let her know. McKensie requested that for any board members who have FB and haven't yet followed WMLF and are willing to do so, please do that soon. We did receive another \$150 Zeffy donation - someone had reached out to the Friends email about a year ago asking about electronic donation and now that we have it, McKensie reached out to gauge interest, and they donated right away!

5. New Business

- a. **New account approval for CBT:** It's official, WML has been awarded that CO Health Foundation grant! This grant will provide funding over the course of the next 3 years. Funds will not substitute for anything currently in the budget but will buffer costs not covered therein. WMLF will receive a small percentage of this grant as payment for managing the funds. (% to be determined and finalized, Barb is thinking about 7 or 8%.) As such we will need to have an account for these funds separately from WMLF accounts, Barb and McKensie have opened a CBT account for these funds for library use. After discussion the CBT account was approved upon a motion from Demian and seconded by Bill, unanimously approved.
- b. **Frost Fest Inquiry:** It was brought up whether the Friends wanted to do a Frost Fest partnership again this year and we decided against this partnership.
- c. **October National Friends of the Library Fundraiser Planning Updates**
 - i. **Silent Auction items:** Most all are in to the library and accounted for, only a few remain. Will be in no later than Friday.

- ii. **Guessing game:** Also will be ready by Friday.
 - iii. **Booksignings:** Group discussed approving funds to buy snack board and water for events again and a \$60 budget for combined events was approved, Demian motioned and Christine seconded, unanimously approved. McKensie will get card from Barb and purchase items before the events.
 - iv. **Misc/Marketing:** Fliers have been plastered up around town, laminated copies on community boards. McKensie reached out to CO News Your Way and never heard back, Trent Ryan for Ark Valley Entertainment reached out and they'll have an interview for the event. If we continue this fundraiser type for next year, perhaps we can also use newspaper columns.
 - d. **Christmas/Winter Bonuses:** Barb brought up solidifying amounts and approval for this years' bonuses for WML staff. A cash bonus of \$50 for each staff member was approved by a motion from Bill and second from Cody, unanimously approved.
6. **Adjourn:** With there being no further business, the meeting was adjourned at 6:18pm.

7. Dates to Remember:

- a. **National Friends of the Library Week Events/Fundraising is October 20th through the 25th.**
 - i. **20-25: Silent Auction & Guessing Game fundraiser**
 - ii. **Thursday, Oct. 23rd Booksigning w/ Sheri Dubois from 4-6pm.**
 - iii. **Saturday, Oct. 25th Booksigning & artifact presentation w/ Mike & Chuck Bowen from 1-3pm.**
- b. **November 20: Next virtual mtg at 5:30pm.**

Respectfully submitted,

McKensie Avens