

WOODRUFF MEMORIAL LIBRARY ADVISORY BOARD

MEETING MINUTES Monday – April 21, 2025

BOARD MEMBERS PRESENT:

BURDICK, Nickolas
HOLT, Sara – Chairperson
HUERTA-HUDAK, Holly
RIKHOF, Maureen – City Council Representative
SMALLING, Terry – Vice Chairperson
WORLEY, Julie – Secretary

OTHERS PRESENT:

Heather Maes – Library Director

Meeting was called to order at 12:05 p.m. by Chairperson Holt.

- Minutes of the March 10, 2025 meeting were approved as submitted by Motion by Sara Holt and second by Terry Smalling.

NOTE: An email vote was taken following the April, 2025 meeting, and the two individuals interviewed at the April meeting to fill vacant seats on the Library Advisory Board were approved unanimously through the email vote. We welcome Holly Huerta-Hudak and Nickolas Burdick as new members to the Board.

For the first time in a very long time, we have a full Woodruff Memorial Library Advisory Board, with five active members and a City Council Representative.

Director's Report:

- The Winter Adult Reading Program (WARP) ended on March 31, 2025 – with 78 participants.
- AARP is wrapping up the Tax-Aide services provided at the Library for individuals in the community.
- Kristine Rios has been tapped to fill the Circulation Coordinator position, beginning her new assignment on March 17, 2025.
- The city-wide CIRSA report reflected no "dings" at the Library.
- Eric, from the CSU Extension Office, is assisting the Library in the preparation and submission of a grant proposal to the Colorado Health Foundation. The Library will submit the proposal very soon, and expect to hear the results sometime in the early Fall, 2025.
- Spanish training for the staff continues the 4th Thursday of the month through May, 2025.
- Fieldprint generated \$3.00 in revenue in April, 2025.
- Registration for the Dolly Parton Imagination Library was completed for eight (8) new children. Presently there are 476 active youth members in Otero County.
- The large, public-use copier is presently down and inoperable. Heather noted that it is expected to be fixed by the end of this week.
- Friends of the Library generated approximately \$1,500 through the book sale.

There was no further business to be discussed and the meeting was adjourned at 12:50 p.m. The next meeting will be Monday, May 19, 2025.

Julie Worley – Secretary