

**Minutes
WMLF Board Meeting
May 15, 2025**

Present:

**McKensie Avens, Chair Cody Long, Vice Chair Barbara Bravo, Treasurer
Christine Coffield, Board Member Bill Ehrlich, Board Member Darilyn Berg,
Board Member**

1. **Call to order:** McKensie called the meeting to order at 5:32pm.
2. **Approval of 4/22/25 Minutes:** Approval of last month's minutes was initiated by a motion from Bill and seconded by Cody, unanimously approved.
3. **Committee Reports**
 - a. **Treasurer's Report:** Barb reported that on March 31st we had \$5,899.19 in the account. Then she deposited \$2,379 because of our book sale. April 2nd deposit of \$200 - late funds from book sale. She paid \$25 to CO state for income tax to continue accreditation. April 30th, account then sat at \$8053.34. Since then we received a check from the Early Childhood Council for \$2,000 for SRP. A woman from Washington DC gave \$500 after she worked with WML's genealogy. Memberships came through for \$520, another \$106 that came through late from the book sale, May 3rd vendor sale brought \$68 (\$18 in cash and \$50 membership renewal). Now there's \$10,977.34 in the account until we get the bill for computer network upgrades. Motion to approve Treasurer's report made by Darilyn and seconded by Christine, unanimously approved.
 - b. **Librarian's Report:** N/A
4. **Old Business**
 - a. **Record Interim Vote(s)**
 - i. McKensie sent an email to the board on April 23rd with a funding request from Heather for coverage of the necessary network upgrade costs for the library. This was a cost of \$2,594.75. A motion was made by Cody to approve these funds and it was seconded by Christine, unanimously approved.
 - ii. A text was sent by McKensie on April 23rd inquiring as to the board's willingness to have a booth at a La Junta Park Pop-Up on Saturday, May 3rd. (Free vendor registration, chance for community outreach. -Notified of the opportunity by Kristine.) Motion to approve by Cody, and seconded by Christine, unanimously approved.

- iii. McKensie sent an email following up on the book signing info from the last meeting with the requested info from the author, this was sent April 24th. After review of the material, the majority of the board voted to approve this signing and it was passed as a majority vote. Motion by Bill to approve, seconded by Cody and majority voted to approve.
- iv. On April 29th an email was sent out by McKensie to determine costs for temporary tattoos sold at the Friends' booth. Based on production costs, it was recommended we sell tattoos for \$1.50/piece. Darilyn made a motion to approve and this was seconded by Demian, unanimously approved.
- b. **May 22nd Book Signing:** After discussing the book signing that will be taking place on Thursday, May 22nd - we have 3 directors that will attend. Cody, Darilyn, and Christine will be in attendance for this book signing.
- c. **Miscellaneous Updates:** May 3rd pop up event may not have brought in much in the way of profits but was a good 'practice run' for our September events. Have some takeaways we can put to use for coming events.

5. New Business

- a. **Kids Computer:** McKensie informed the board that Heather has requested approval for funds of \$3,025 from the Matt Nicklos Memorial Fund to replace one of the children's computers in the library. Now is a prime time to purchase as they have a sale through June and Heather gets that discount along with some credits that can be applied toward the purchase. The fan has gone out and has reached the point where it's in the best interest to replace as opposed to continuing to try and repair it after multiple issues. After reviewing the quote from Heather, a few members had questions regarding the request. McKensie said she would run these questions by Heather and get back to the board with the answers.
- b. **Book signing:** There has been another author that reached out to the board interested in having a book signing at the library. With an uptick in book signing interest McKensie brought it to the board that it may be in our interest to have a 'book signing policy' of sorts, something we have on hand to see what we would or would not approve as people are requesting book signings. The Friends want to be able to host book signings but don't want to reach a point where that's what we spend a majority of our time doing. Bill mentioned even if there's some sort of agreement in place that says an author donates a copy of their book to the library in return for the Friends hosting them in our policy that may work nicely. McKensie will do some research to see what other Friends groups may have in place and bring something to the table for our next meeting. After review of this author, Dave Covington and his book - the board approved this on a motion by Bill and second by Darilyn, unanimously approved. Date settled

on for both when the author was available and when the meeting room was open is Saturday, July 19th.

- c. **Safety Jam Booth on WML's behalf:** Christine brought to the board an inquiry regarding Safety Jam which is a community event that promotes safety. Kim from the library had been planning to have a WML booth but wasn't able to be there as she's working that day and would only have a few people to ask from the library. Christine thought of seeing if the Friends may be able to help have a presence there to host the booth. She presented on this during the meeting and while everyone seemed to like the idea, there unfortunately wasn't enough availability to hold the booth. Members are either working that day or may not be in town. While we had to unfortunately say no to this for this year, it's a great idea to keep in mind for next year and if the library would need help next year, maybe we can help fill in then. Some great ideas were thrown around for some free items we could have out for the community - items like bookmarks with all the local emergency numbers.
- d. **Zeffy/Online Donation Platform:** McKensie touched on the online donation platforms brought to the table at the last meeting and asked for the board's thoughts. After some discussion it was decided to move forward with getting an account with Zeffy set up. This will allow the Friends to take donations electronically along with payments. Barb motioned to approve setting up a Zeffy account, Darilyn seconded and it was unanimously approved. McKensie and Barb will get together sometime soon to open an account for this so McKensie can move forward with the Zeffy application.
- e. **Kick Off Planning:** For the Kick Off on Monday, June 2nd the Friends available to attend will show up to the library at 8:30am. Barb will purchase the necessary items from Sam's the day before and the Friends will meet Monday morning to prepare the drinks and food out on the patio.
- f. **Miscellaneous:**
 - i. McKensie brought up the possibility of the Friends moving back to in-person meetings as opposed to virtual. (Or even every other meeting, in-person/virtual.) Some suggestions in the discussion surrounding this were to meet in-person once a quarter, or to have in-person meetings but have the option for people to 'virtual in' if necessary. After further discussion 'once a quarter' seems to be a preferred method of the majority just to try out for the time being. As it stands, the Friends will hold their August meeting in person in the library's meeting room.
 - ii. Fundraising was brought up again by McKensie and she mentioned that Darilyn had brought up a nifty idea and asked her to chat about that. Darilyn explained her thoughts of having a type of Silent Auction fundraiser, either as stand alone (perhaps part of a 'gallery' type event) or to be included with a larger event such as the Trivia Night possibility McKensie mentioned previously. McKensie asked the board their thoughts on having a fundraiser at some point

during National Friends of the Library week in October and all seemed agreeable to that. Since that was the case McKensie asked if everyone was amenable to agreeing to try to have a fundraiser this October to start the ball rolling and looking at continuing and approving through the years moving forward, board agreed. The fundraiser will continue to be something discussed at meetings and will be discussed more in-depth at our June meeting.

- iii. Barb had brought a Thank You letter to McKensie from Diana Remick to be read to the Friends at the meeting. Diana had sent the Friends the Thank You for our thoughts and the gift card after the time of Bill's passing.

- 6. **Adjourn:** With there being no further business, the meeting was adjourned at 7pm.

7. Dates to Remember:

- a. **Thursday, May 22nd - Book signing at 4:30pm, WML meeting room.**
- b. **Monday, June 2nd - Kick Off. Those available - meet at 8:30am.**
- c. **Thursday, June 19th - Next WMLF Virtual Meeting at 5:30pm.**

Respectful Submitted,

McKensie Avens