Minutes WMLF Board Meeting July 18, 2024

Present: McKensie Avens, Chair Morgan Sutton, Vice Chair

Christine Coffield, Board Member Cody Long, Board Member

Diana Remick, New Board Member

1. Call to order: Meeting was called to order by McKensie at 5:29pm.

2. Approval of 6/20/24 Minutes: June 2024 minutes were approved upon a motion by Christine and second by Cody. Unanimously approved.

3. Committee Reports

- a. Treasurer's Report: Barb was unable to attend this evening but sent a written report that has been attached here at the end of the minutes. Motion to approve by Christine and seconded by Morgan, unanimously approved.
- b. Librarian's Report: Kimberly Gallegos attended and mentioned that we are getting closer to where we were pre-COVID attendance wise for SRP. 2024 SRP enrollment: Pre-K 75, Kids 141, Teens 42, Adults 92, SRP ends on Saturday. New partnership with Bent's Fort, this will be an ongoing program throughout the year not just through the summer. They will host a series of presentations starting in August and these will be monthly. School programming will start in the first week of September. McKensie read Heather's report she sent in as well and it will be attached to the minutes sent out as well, and will be printed off to include with the minutes for record keeping. Motion to approve by Morgan and seconded by Cody. Unanimously approved.

4. Old Business

a. Blurbs (Pamphlet and Emails): Heather was able to send McKensie information today that stated she was unable to find any explanations for the reasoning behind the varying levels of membership in previous minutes. So McKensie will write up a draft and send it to the group within the next couple weeks for the board's approval. McKensie does have a draft for emails to send to current Friends for introducing the 'new' board along with a draft of a welcome email for new members to receive when they sign up. That will be sent out for board approval within the next

couple weeks as well. Old Business was approved upon a motion by Cody and second by Morgan, was unanimously approved.

5. New Business

- a. New Board Member/Member Appointment: Diana Remick was voted in as our newest board member, with a motion from Morgan and second by Christine. This was unanimously approved.
 - Morgan was elected to the office of Vice Chair of the board upon a motion by Christine and second by Cody, this election was unanimously approved.
 - ii. McKensie gave a reminder that the Secretary position for the board is still open. Interested parties can show interest by messaging McKensie, the group chat, or by bringing it up at the next meeting.
- b. **Bylaws Update/Reminder:** McKensie gave a reminder to pick up your bylaws if you haven't done so already, just ask the librarian at the front desk and they have them there. Also a reminder that our August 15th meeting will be in-person in the library's meeting room. Please be sure to arrive on-time so we can start promptly at 5:30pm as the library closes at 6pm. McKensie will get in touch with Barb to see if she was able to get an answer from the individual she was going to contact in regards to the legalities of the Bylaw review. If that person is unable to, Phil Malouff stated he would be happy to do so if the current city attorney is unable to do so.
- c. Upcoming Events Early Brainstorming: Morgan has graciously offered to make another round of shirts so we can get our new members all a WMLF shirt, a WMLF uniform so to speak. Just like last time, Morgan will be paid for her work with WMLF funds. McKensie brought up that as the board will be participating in the booths for both Early Settler's Day and Tarantula Fest she has been looking into 'tabling' information. She has been in contact with the President of the Chamber of Commerce board and will be receiving further information soon about vendor registration for Early Settler's Day. Heather says WMLF has a banner so McKensie will set a time to go look at items to be used and will send pictures to the board group chat to keep everyone in the loop. McKensie is also looking into different vendors for stickers to purchase with WMLF info to give out at the booths. Other items that may be purchased for tabling purposes include water and candy. Cody found that the theme for this year's Early Settler's Day is "Small Town, Big Dreams". McKensie brought up that it may be nice to have a 'Upcoming Events' section on the library's Friends page for the community to view; this will be discussed with Heather at some point in the near future. New Business approved upon a motion by Cody and second by Morgan, unanimously approved.

6. Adjourn: With there being no further business, McKensie adjourned the meeting at 6:07pm.

7. Dates to Remember:

a. Next Meeting: August 15, 2024 - In-person in the WML Meeting room.

Respectfully Submitted,

McKensie Avens

Treasurer's Report, submitted by Barb:

The following is the monthly treasurer report. 7/18/2024

Colorado Bank and Trust \$10,383.81 (checking)

Colo. Bank & Trust -CD \$16,870.37 LJ State Bank-Passbook \$4,688.90

> Money Mkt. \$ 4,224.83 Matt Nicklos \$ 4,351.86 CD \$4.198.12

Paid Accounts:

Lock Monkey(Bathroom Lock) \$2357.72 (total)

SRP -Magic Show (Kyle Groves)	\$295.00
Dimensions in Drama (Beth Epley)	\$175.00
Deed Entertainment (75Ft blow-up)	\$400.00
Ingram Lib. SVCS-Rep. Titles	\$ 52.78
WARP (Prizes)	<u>\$215.43</u>
Total for SRP	\$1138.57